



Book	Policy Manual
Section	300 Employees
Title	Tobacco
Number	323
Status	From PSBA
Legal	<a href="#">1. 35 P.S. 1223.5</a> <a href="#">2. 20 U.S.C. 7183</a> <a href="#">3. 24 P.S. 1302.1-A</a> <a href="#">4. 24 P.S. 1303-A</a> <a href="#">5. 22 PA Code 10.2</a> <a href="#">6. 22 PA Code 10.22</a> <a href="#">7. 18 Pa. C.S.A. 6305</a> 8. Pol. 805.1 <a href="#">20 U.S.C. 7181 et seq</a>

## **Purpose**

The Board recognizes that tobacco presents a health and safety hazard that can have serious consequences for the user and the nonuser and the safety of the schools.

## **Definition**

For purposes of this policy, **tobacco includes a lighted or unlighted** cigarette, cigar, pipe **or other smoking product or material** and smokeless tobacco **in any form.**[\[1\]](#)

## **Authority**

The Board prohibits tobacco use by administrative, professional and **support** employees in a school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the school district.[\[1\]](#)[\[2\]](#)

The Board prohibits tobacco use by **district** employees at school-sponsored activities that are held off school property.[\[1\]](#)

The district shall annually notify employees about the **Board's** tobacco policy by **distributing it through** handbooks, newsletters, posted notices, and other efficient methods.[\[1\]](#)

## **Guidelines**

**The Superintendent or designee may report incidents involving the sale of tobacco to minors by employees on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the**

**local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.**[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)

**In accordance with state law, the Superintendent shall annually, by July 31,** report incidents of possession, use or sale of tobacco on school property to the Office for Safe Schools on the required form.[\[4\]](#)[\[8\]](#)